

VMA DANCE- COVID-19 Risk Assessment

This document has been produced to enable VMA DANCE to assess the risks that it faces and satisfy itself that it has taken all practical steps to reduce or eliminate the risks, insofar as is practically possible, whilst accepting that some risks can never be fully eliminated.

Area of Risk	Risk identified	Actions to take to mitigate risk	Notes
Cleanliness of hall and equipment, especially after other hires	Other hirers or hall cleaner have not cleaned hall or equipment used to standard required. Our group leaves hall or equipment without cleaning.	Group to check with hall committee when hall is cleaned. Make sure regularly used surfaces are cleaned before, during and after hire e.g. tables, sinks, door and toilet handles. Props will not be used Equipment such as barres will be cleaned before and after each session. People to bring their own water bottle, mats etc if required	Can we bring our own equipment?
Managing Social distancing and especially people attending who may be vulnerable	People do not maintain 2 m social distancing	Ensure social distancing as far as possible during classes and limit numbers to ensure we can adhere to this. Use one-way system. Adopt layout advised. Limit numbers using toilets at once.	Students to use toilets one at a time Parents asked to drop and pick up if possible
Respiratory hygiene	Transmission to other members of group	Catch It, Bin It, Kill It. Encourage group to avoid touching mouth, eyes, and nose. Provide tissues ask all to dispose into a bin or disposable rubbish bag, then wash or sanitise hands.	Remember to bring tissues and hand sanitiser. Remember to empty any bins used into kitchen bin at end of hire.
Hand cleanliness	Transmission to other members of group and premises	Advise group to use sanitiser on entering and exiting the hall, to wash hands regularly using soap and paper towels.	Hand sanitiser provided. Sinks available to wash hands
Someone falls ill with COVID-19 symptoms	Transmission to other members of group and premises	Follow hall instructions. Move person to safe area, obtain contacts, inform cleaner. We have details of all our members so can contact those who have been in contact and isolate.	