

Terms and Conditions

By enrolling in a class you are agreeing to our Terms & Conditions

DATA PROTECTION

By agreeing to our T&C's you give us permission to store your details on our system and contact you via email/phone. You will be added to our mailing list however you can opt out at any point by dropping us an email.

This data may be shared with Examining Boards (ISTD & BTDA) and any competition/shows we attend.

You may request to have your data deleted from our system at any point.
All inactive students data will be deleted after a new academic year has commenced.
Compliant to the Data Protection Act 2018

PAYMENT

- a) All fees must be paid in full on/before your first lesson of each half term.
- b) Payments can be made by cash, cheque or instant bank transfer.
- c) Once payment is received it is non refundable
- d) Once enrolled in a class you are liable for a full terms fees.

CANCELLATION OF CLASSES

- a) Occasionally it is necessary to change a classes' venue or time. VMA will ensure we give you as much warning as possible through email, phone or word of mouth.
- b) We will always attempt to reschedule any cancelled classes. If we are unable to reschedule you will received a credit note for the cancelled class. If the class has been rescheduled but you are unable to attend you are not entitled to credit however if notice of being unable to attend is received 48 hrs in advance you may received partial credit.

VMA LIABILITIES

- a) VMA is only responsible for students while they are in their class. Children cannot be supervised whilst they are outside the class.
- b) In the unlikely event of an accident or extreme illness if we are unable to

contact parents/guardians we will act in loco parentis and take the appropriate action.

VMA's REQUIREMENTS

a) Due to the nature of the performing arts sometimes physical corrections are necessary. This is always done with the utmost care and professionalism.

RESPONSIBILITIES OF THE PARENT/GUARDIAN

a) These terms and conditions, and any enrolment forms you have signed, constitute an agreement between you and us in connection to classes or any services superseding any prior agreement.

b) Attendance at class is deemed to be acceptance of the current Terms and Conditions.

c) It is the parent/guardians responsibility to notify VMA of any injury or illness that will affect your child's participation in class.

d) In the event we feel you breach these Terms and Conditions or that your child is either disruptive to either VMA staff or another pupil, we reserve the right to exclude them from their class/classes.

e) Photographs or video footage of pupils may be used for the school website or any other advertising connected with VMA. If you do not wish for your child image to be used in these purposes, you must inform VMA in writing.

f) Photographs or video footage of pupils may be taken by parents for their own personal use but this must, under no circumstances be shared online or on any social networking sites.

g) Once enrolled for the term you are eligible to pay the fees for the whole term.

h) Parents should not contact VMA teachers direct. All bookings and messages should be made via the VMA Website, VMA Social Media and official email addresses

UNIFORM RULES

a) The correct uniform must be worn to all classes, events and rehearsals.

b) Hair must be tied back neatly

- c) Suitable foot wear. (Ballet shoes for Ballet & Trainers for Street)

COVID - 19

- a) All parents must read our "Back to Dance' Pack and understand all the new rules and regulations.
- b) You must not attend classes if you or anyone in your household are experiencing any symptoms of Corona Virus. Please notify us and self isolate for 14 days.
- c) All information may be passed on to the NHS Test and Trace system
- d) Hands must be washed/sanitised on arrive and departure of classes
- e) If classes are cancelled due to Covid-19 lessons will be offered via Zoom as an alternative. Refunds will only be offered if an online class is not offered.